

**Umabel Educational Foundation**  
**BoB-Primaan International School (BPIS)**  
**Morning Star Nursery (MSN)**

**Gat No. 97, House No: 765/1, Village & Post: CHANDKHED Tal: Maval Dist.: PUNE- 410506.**  
**Contact Us: (0) 9766789998 / 8605004063 WhatsApp E\_mail: bob.primaan@gmail.com**

**Policy\_Admission & Bus Service**

**Admission Policy:**

1. This academic session, the school will take children in PG to Std. X (Ten) grade depending up on the vacancy.
2. Where strength is full, school will take new child in any Grade on "One-Go-One-Come" basis except the Play Group.
3. While seeking direct admission into any standard (Std. I, II, III, IV, V, VI, VII, VIII, X) Child Performance will be assessed in the school.
4. Play-Group Child should be between age group of 3 Years to 4 Years. Age to be calculated as on 1<sup>st</sup> of May of the Year.
5. Selected child will have to complete the admission formalities on or before the date mentioned by the school.
6. School fees can be paid in one go or in four installments.
7. All Fees to be paid by Bank Cheques Favoursing "UMABEL EDUCATIONAL FOUNDATION"
8. General category children: Payments to be made on any working days on or before the due date as mentioned bellow.  
(A) At admission 50% (B) 15<sup>th</sup> August (20%) (C) 15<sup>th</sup> November (20%) (D) 15<sup>th</sup> February (10%). Of the session.
9. In the event of 15<sup>th</sup> being the holiday, following working day will be the fees paying last date.
10. RTE Children: Parent/Guardians to pay 61% of the normal fees in Six Installment
11. RTE Payments to be made on any working days on or before the due date as mentioned bellow.  
(A) At admission 30% (B) 20<sup>th</sup> July (20%) (C) 30<sup>th</sup> September (20%) (D) 20<sup>th</sup> November (15%). (E) 10<sup>th</sup> January 10% (F) 28<sup>th</sup> February 5%  
In the event of 15<sup>th</sup> being the holiday, following working day will be the fees paying last date.  
(B) Parents/Guardians to mention name of the student/s Standard and Roll Number overleaf of the Bank Cheque.  
Otherwise Bank Instrument/s will not be accepted in the school office.  
(C) Dishonored cheque/s will be considered as Fees not paid on time and late fees of Rs. 25 (Twenty Five) Plus the Banks deduction service charges will be charged.  
(D) Parents / Guardians are advised not to buy any thing except a water bottle for his / her child.  
(E) Parents/Guardians seeking admission of siblings in the school has to approach school administration during admission process.  
(F) Parents/Guardians must remember that admission is on "First come First" basis and on sole discretion of the UEF management.

**Bus Service Policy:**

1. The school bus service is a privately controlled, operated and managed system in the school campus.
2. The UEF management does not own or operate any bus service for the pick up and drop of its children in the campus.
3. The Bus Service Providers and the Representatives of the Parents/Guardians in the PTA (Parents Teachers Association) Committee are the sole Negotiators of the arrangement for the service.
4. The UEF management is the Third party in the school Bus Transport Service Providers and the Parents/Guardians arrangement.
5. PTA committee being the First Party and the Bus Service Providers are the Second. UEF Management as a Third Party is to facilitate the arrangement of meetings, discussions and smooth operational control.
6. During any arbitration UEF will act as a mediator between First and second Party.
7. Six (6) buses operated by the Private Bus Owners in arrangement and understanding with parents/ guardians and the Elected PTA.
8. UEF management agreed in principle to collect fees from parents/ Guardians and disburse the same to the Bus Service Providers on a request from the managing body of Bus Service Provider and PTA committee member. It is to avoid any wrong doings from either party.
9. It is a Point to Point, Not a door-to-door service; this decision is to cut down the running cost losses by the service providers and reach the school campus on time before daily assembly.
10. Bus fare is fixed for each location and fare list chart can be obtained from school office while seeking admission.
11. Bus fare to be paid for 11 months only. Fares will be collected by the school office along with the fees either in one go or four installments.  
(1). At admission -3Months (2). 15th Aug-3Months (3). 15th Nov-3Months (4). 15th Feb-2 Months.
12. Any complaints / grievances / suggestion to be forwarded to the Managing Body of the committee through School Office.
13. At no point of time, the management of the school is responsible either directly or indirectly in Bus maintenance or up keeping; it is under the authority of the Bus service managing committee.
14. Mrs. Suparna Arun Banerjee Trustee and Principal of the school will act as Management Representative, Coordinator and Arbitrator.
15. Bus Services Managing Committee Members and Phone Numbers. (Any changes: Please contact School Office).

Dated: 18<sup>th</sup> January 2018

Arun Banerjee  
Founder, Chairman & Managing Director